

Professor Ernst Maug, Ph.D.
Chair of Corporate Finance
University of Mannheim

Application procedure for courses in Corporate Finance within the Mannheim Master in Management (MMM)

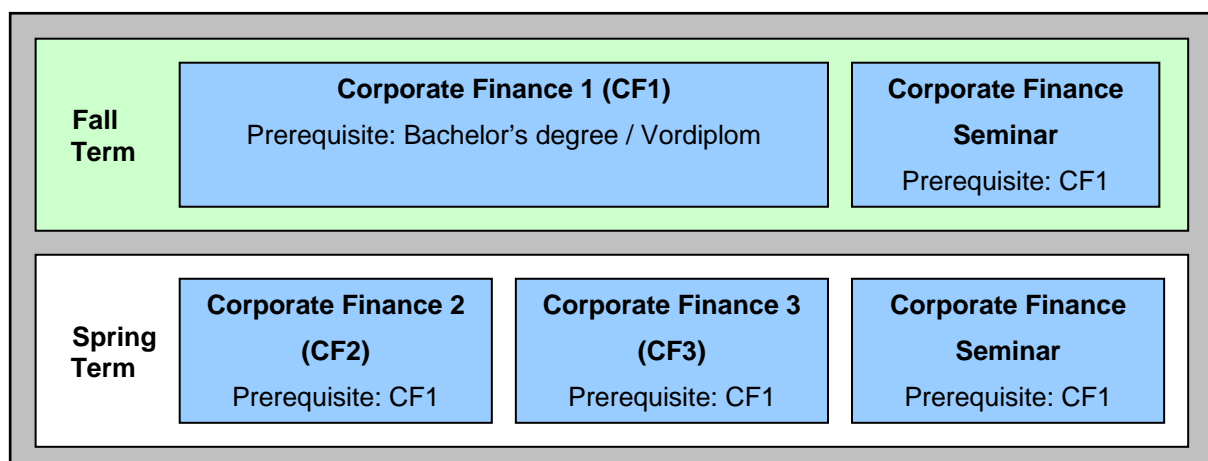
June 16, 2010

Since the fall term of the academic year 2009-2010 the Chair of Corporate Finance offers several classes in corporate finance within the Mannheim Master in Management (MMM). The courses are part of the business administration module offered by the Area Banking, Finance and Insurance. In case that the number of applicants exceeds the maximum of 120 students, participation in the course will be restricted.

The courses replace the former SBWL in Corporate Finance offered within the diploma program in business administration. Since these courses are predominantly conceived to students in the master's program, admission for diploma students may only be granted if there is available capacity and therefore cannot be guaranteed.

The application for master courses in Corporate Finance requires a bachelor's degree or a Vordiplom of a German university for diploma students. Admission is granted based on the final grade of the bachelor's degree, or the Vordiplom respectively. Exchange students follow a separate application procedure (see instructions below).

The following classes are offered: Corporate Finance 1 (Fin 540), Corporate Finance 2 (Fin 640) and Corporate Finance Seminar (Fin 740)¹. Classes must be attended consecutively (see figure below). The Corporate Finance Seminar is scheduled for the winter break (January/February) and the summer break (July/August). For more details please review the information on our seminar webpage.



¹ The Corporate Finance 3 course (FIN641) might supplement the course offering along with Corporate Finance 2 in the spring term.

Students willing to take Corporate Finance 1 in the Fall Term 2010 (HWS10) have to conduct EACH of the following two steps:

1. Apply for the lecture (FIN 540 Corporate Finance I) **AND** the case studies (Fallstudiengruppe Corporate Finance I) till

September 13, 2010, 12 am

via the *Studierendenportal*: <https://portal.uni-mannheim.de>

For the case study application please give priorities for both the English and the German group!

2. Complete and email the attached application form *CF1_Application.pdf* until

September 13, 2010

to

secretary@corporate-finance-mannheim.de

3. The original document or a certified copy of the Graduation Certificate (of the bachelor's degree or the Vordiplom) has to be presented at our office during the regular office hours (Mo-Fr, 9-12) before

September 17, 2010 12 am.

The documents will not be retained but only reviewed to double-check the given information of the application. Mailing of certified copies is also possible. E-mails and faxes are not accepted.

The given deadlines are ultimate. Students interested in taking Corporate Finance classes bear their own responsibility to meet them. In case of late submission of the documents requested, we will cancel the application and grant access to someone else on the follow-up list.

Students on a diploma's degree who have already taken the necessary exams to apply but have not received their results yet are supposed to apply with their transcript of records from their student office and to specify the presumed publication of their results.

Important note for Exchange Students:

Only a limited number of exchange students will be granted permission to enroll in the course. If you are an exchange student and you would like to take a class in the master's course in Corporate Finance, do not apply as outlined in this document. Instead, please contact Ms Selket Gupta (Auslandsbüro der Fakultät BWL, email: [gupta\(at\)bwl.uni-mannheim.de](mailto:gupta(at)bwl.uni-mannheim.de)).

Attachment:

Application for Corporate Finance 1 in the Fall Term 2010

1. Surname:	
2. Given name:	
3. Student-ID:	

4. Issuing university of Bachelor's degree / Vordiplom:

5. Final grade: Bachelor's degree: _____ Vordiplom: _____

6. Diploma students only:

I would like to take both major subjects (SBWLs) Banking/Finance and Insurance and have already passed at least one class in both of the following: Banking and Finance; or Banking and Insurance; or Finance and Insurance: **yes** **no**

Explanations regarding point 6:

- Does not apply for students taking Insurance according to the old course scheme, thus attending exclusively classes of the Chair of Prof. Albrecht. These students please answer with „no“.
- Exams at the minimum of the chairs of the Finance Area (Weber, Bühler and Albrecht) have to be passed in order to answer with „yes“, e.g. Banking 1 and Finance 1. However, students who have passed several exams yet at only one of these chairs please answer with „no“.
- Students answering point 6 with „yes“ are supposed to present a transcript of records issued by the student office (Studienbüro) in order to prove having passed at least two courses of their major subject (SBWL) at a minimum of two chairs of the Finance Area.